

# Child Safety Commitment and Policy on a Page

## Box Hill Institute is a Child Safe Organisation.

As part of being a Child Safe Organisation we have a Child Safe Policy. A Child Safe Policy sets out a series of steps that tell us and you how we keep children and young people safe at Box Hill Institute. This Policy tells everyone who works at Box Hill Institute how to create a happy, safe, inclusive environment, how to behave around children and young people and what to do if they're worried about a child's safety. It's all about making sure children and young people are safe and happy when they come to Box Hill Institute.

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- Standard 1** We make sure that Aboriginal children and young people feel safe and respected at BHI. We understand and appreciate the different backgrounds and experiences that Aboriginal Children and young people have, and we want them to feel comfortable and valued when they're with us.
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- Standard 2** Everyone who works at BHI, from the leaders to the staff, follows rules and guidelines to make sure children and young people are protected. It's part of how things are run at BHI.
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- Standard 3** Children and young people who are part of BHI are given information about their rights. They get to join in on decisions that involve them, and their opinions are listened to and respected.
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- Standard 4** We make sure that families and communities know how we look after the wellbeing for children and young people and about how we keep them safe when they're at BHI.
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- Standard 5** We treat everyone fairly, no matter who they are. We make sure to respect and include people from all different backgrounds. We have rules against treating anyone unfairly because of things like race, gender, or religion
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- Standard 6** We check everyone who works at BHI to make sure they're safe to work with us, whether they work directly with children or not. We train staff to make sure they know what behaviour is ok and what isn't so everyone can keep children and young people safe and happy.
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- Standard 7** We have ways for children and young people to tell us if they are feeling unsafe or uncomfortable at BHI. We make it easy for them to speak up if they need help or have a problem. We follow the rules and laws to make sure everything is done the right way.
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- Standard 8** We make sure that everyone who works at BHI learns how to keep children and young people safe. We make sure that they regularly receive this training.
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- Standard 9** We make sure that BHI's campuses, online environments, and childcare centre are safe places for children and young people to be.
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- Standard 10** We continually check how well we're keeping children and young people safe. We look at what we're doing and try to make it even better.
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- Standard 11** We have rules and plans, called policies and procedures that explain how we make sure children and young people are safe when they come to BHI. These rules and plans are written down so everyone knows what to do to keep children and young people safe and happy.